

## ERAS EXHIBIT/ VENUES, RULES & PROCEDURES. JAN. 2013

CODE: \$\$ PRICE ON CARD FRONT

XX NO PRICE ON CARD FRONT.

**SULLIVAN'S, AIRPORT AND APPLE RIDGE-- WILL HAVE ERAS PROVIDED CARDS WITH ALL CONTACT INFO AND YOUR NAME**

**BUT YOU WRITE IN THE PAINTING TITLE.**

<u>VENUES</u>	<u># ARTISTS</u>	<u># ARTWORK</u>	<u>TIME</u>	<u>EXHIBIT INFORMATION</u>	<u>CARDS</u>
AIRPORT PROVIDED	5	6 5-6 EA.	3 MONTH	<u>NO PRICE XX</u>	CARDS
APPLE RIDGE PROVIDED	5	5-6 EA.	3 MONTH	<u>NO PRICE XX</u>	CARDS
ARNOT HOSP.UP	1	11	1 MONTH	PRICE \$\$	
ARNOT HOSP. DOWN	1	6	1 MONTH	PRICE \$\$	
CORNING COUNTRY CLUB	1	5	1 MONTH	PRICE \$\$	
RACQUET CLUB	1	6-8	1 MONTH	PRICE \$\$	
ST JOE'S HOSPITAL	1	6	1 MONTH	PRICE \$\$	
STEELE LIBRARY	1	3	1 MONTH	<u>NO PRICE XX</u>	
STUDIO ON SQUARE HH	5	2-3-4-	2 MONTH	PRICE \$\$	
SULLIVAN'S FUNERAL HOME	1	5-10	2 MONTH	<u>NO PRICE XX</u>	
WEGMANS	3	1-5-5	2 MONTH	<u>NO PRICE XX</u>	starts in March
HORSEHEADS LIBRARY	1	5-8	2 MONTH	PRICE \$\$	<u>starts in March</u>

**PLEASE NOTE THAT ALL 1 MONTH EXHIBITS WILL GO TO 2 MONTH IN SEPT 2013**

**EXHIBIT GENERAL INFORMATION** ANY QUESTIONS PROBLEMS OR SUGGESTIONS  
CALL OR MAIL JEANNINE STONE 570-537-6513

1. BUSINESS CARDS MUST HAVE ALL CONTACT INFO AS WELL AS TITLE OF WORK, SIZE , MEDIUM.
2. BE SURE TO CHECK THE PRICE CODE: \$\$ PRICE ON XX NO PRICE
3. BACK OF PAINTING SHOULD HAVE YOUR NAME , ADDRESS, PH. NO. AND WORK TITLE.
4. EXHIBIT EMAILS WILL BE SENT OUT EACH MONTH TO ALL WHO ARE EXCHANGING.

5. ERAS INFO SHEET MUST BE FILLED AND SIGNED WITH INFO AND TURNED INTO THE VENUE PERSON.  
(also available on line)
6. STEEL LIBRARY WILL HAVE OWN INFO SHEET AND YOU CAN GET ONE FROM J. STONE OR THE LIBRARY  
(or on line)
7. GOOD IDEA TO MAKE ANOTHER INFO SHEET FOR YOUR RECORDS.

### **EXHIBITING EXPECTATIONS**

1. IF YOU SHARE AN EXHIBIT WITH ANOTHER ARTIST, IT MUST BE DONE EQUALLY.
2. EXHIBITS ARE EXCHANGED AT THE END OR BEGINNING OF THE MONTH
3. THE ARTIST WHO IS GOING INTO AN EXHIBIT MUST CALL THE ARTIST WHO IS GOING OUT.
4. EXHIBIT PLACE MUST BE CALLED 1 WEEK BEFORE TO PROVIDE THE DATE AND TIME.
5. YOU MAY GO INTO APPLE RIDGE OR THE AIRPORT AND MAKE CHANGES TO YOUR EXHIBIT SINCE THIS IS A 3 MONTH TIME SPAN.

AIRPORT---GO TO THE TICKET DESK AND TELL THEM WHO AND WHY YOU ARE THERE AND THEY WILL CALL UP FOR A GUARD TO TAKE YOU IN. PLEASE USE DISCRETION AND DO NOT LINGER AS THAT GUARD HAS OTHER DUTIES.

YOU MAY GO INTO APPLE RIDGE AT ANY TIME TO CHANGE AND DO NOT HAVE TO NOTIFY THEM.

6. YOU CANNOT REMOVE YOUR ART EARLY. PROBLEM---CALL JEANNINE FIRST TRY TO GET SOMEONE ELSE TO PICK IT UP FOR YOU. THINGS HAPPEN AND IT IS UNDERSTANDABLE.
7. RESPONSIBILITY: PLEASE HONOR YOUR COMMITMENT TO EXHIBIT:
  - a. Be sure that any glass on your work is clean and not smudged.
  - b. Dust your frame before hanging.
  - c. Wire for hanging **MUST BE** across entire back of painting and
  - d. must be strong enough to hold the painting.
  - e. BE ON TIME FOR EXCHANGE AND PICK UP

### **PALETTE AWARD QUALIFICATIONS**

1. YOU MUST EXHIBIT 3 TIMES PER SEASON TO BE ELIGIBLE TO ENTER THE AWARD SHOW. THIS INCLUDES NEW MEMBERS.
2. YOU MAY EXHIBIT AS MANY TIMES AS YOU WISH WITH THE UNDERSTANDING THAT IF YOU HAVE 3 EXHIBITS, YOU MAY BE ASKED TO GIVE UP A SPOT TO HELP ANOTHER ARTIST TO MAKE THE 3 REQUIREMENTS.
3. ALL SHOWS AND EXHIBITS COUNT AS 1 EXHIBIT.
4. IF YOU DO NOT HAVE A MEMBERSHIP WITH THE ARNOT ART MUSEUM, THEN YOU MUST PAY A \$15.00 FEE TO ENTER THE P AWARD.

5. YOU MAY SHOW 1 PIECE OF WORK IF LARGER THEN 36 " IN ANY DIRECTION OR 2 IF LESS THEN 36 " IN ANY DIRECTION.
6. FRAMES MUST BE IN GOOD CONDITION.
7. VOLUNTEERS FOR PALETTE AWARD ARE ALWAYS WELCOME.

PLEASE BE SURE TO LOOK OVER THIS EMAIL AND TO SEE WHAT IS OFFERED.  
PUT IT IN A FOLDER FOR REFERENCE OR PRINT IT OUT.

I WILL TAKE SIGN-UPS AT ANYTIME IF THE VENUE HAS SPACE.

THE ERAS ARTISTS HAVE DONE JUST A SUPER JOB WITH THESE EXHIBITIONS  
AND AS A RESULT WE ARE BEING RECOGNIZED ALL OVER THIS AREA AND PA.

I AM CERTAIN THAT WE WILL BE ASKED TO DO MORE EXHIBITS, BUT FOR RIGHT NOW, WE ARE FULL UP.  
WE NOW HAVE EXHIBIT SPOTS FOR ALL. 1-2-3 MONTH EXHIBITS.

CONSIDER THE EXPECTATIONS AS TO THE DIFFICULTY OR THE EASE OF GETTING IN AND OUT OF THE EXHIBIT  
AREA.  
SOME ARE EASY AND SOME A LITTLE HARDER TO DO.

THANK YOU FOR YOUR CO OPERATION IN ALL ASPECTS OF THESE EXHIBITS .  
YOUR RESPONSIBILITY AND YOUR COMMITMENT ARE GREATLY APPRECIATED BY ALL MEMBERS OF THE ERAS.  
JEANNINE STONE